

BOROUGH OF FORTY FORT

RESOLUTION

No. 2014 - 15

RESOLUTION FOR THE DESTRUCTION OF BANK CHECKS, DEPOSIT SLIPS, ETC.

RESOLVED by the Council of Forty Fort Borough, Luzerne County, Pennsylvania, That

WHEREAS, by virtue of Resolution No. 2014-15, adopted this 19th Day of May, 2014, the Borough of Forty Fort declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the Borough;


NOW, THEREFORE, BE IT RESOLVED that the Council of Forty Fort Borough, Luzerne County, Pennsylvania, in accordance with the above cited Municipal Records manual, hereby authorizes the disposition of the following public records:

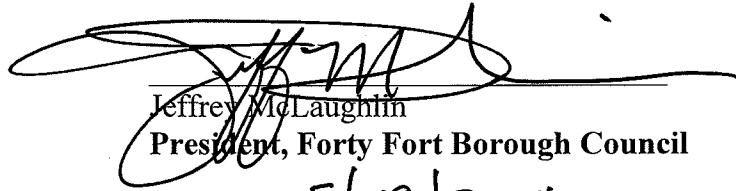
**Citizens Bank old
Deposit Tickets**

**Citizens Bank Checks
for Shade Tree account,
Sinking Fund 2004 Fire
Engine, etc.**

**Franklin Checks for old
accounts**

ATTEST:


Bonnie Arnone
Secretary, Forty Fort Borough


Jeffrey McLaughlin
President, Forty Fort Borough Council

DATE: 5/19/2014

**Solomon Container Service
Confidential Document Shredding**

Certificate of Destruction

Paper Media Other Media

Company: Forty Fort Borough

Address: 1271 Wyoming Ave. Forty Fort, PA

Date: May 22, 2014

Quantity: One (1) Boxes

Destruction Start Time: 7:40 am

Destruction Completion: 7:41 am

Receipt No.: 771889

Certified Weight Ticket No.: N/A

I certify that the records received from:

Forty Fort Borough

On

May 22, 2014

Have been destroyed in a confidential manner by Solomon Container Service

Certified by: *D. D. Solomon* Date: *May 29, 2014*

Notarized by: *Donna Wright*

COMMONWEALTH OF PENNSYLVANIA
NOTARIAL SEAL
DONNA WRIGHT
Notary Public
WILKES BARRE CITY, LUZERNE COUNTY
My Commission Expires Nov 10, 2017

Solomon Container Service
Confidential Document Shredding
495 Stanton Street, Wilkes-Barre PA 18702
(570)829-2206 Fax (570)823-4675
SolomonContainer.com