

# FORTY FORT BOROUGH

MUNICIPAL BUILDING, 1271 WYOMING AVENUE, FORTY FORT, PA 18704-4101

TELEPHONE (570) 287-8586

FAX: (570) 287-0521

## ABANDONED PROPERTY REGISTRATION

Owner / Mortgagee Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

Server Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

Property Manager Name \_\_\_\_\_

24 Hour Contact Telephone \_\_\_\_\_

Street Address of Abandoned Property \_\_\_\_\_

Property Identifier Number (PIN) \_\_\_\_\_

Property Status:  Vacant       Occupied      Date of Inspection \_\_\_\_\_

*Occupied properties must be inspected monthly to determine occupied/vacant status and must be reported as vacant within ten (10) days of being found vacant.*

Name of person submitting registration \_\_\_\_\_

Signature of person submitting registration \_\_\_\_\_

Any real property located in Forty Fort Borough which meets the definition of "Abandoned Real Property" in §11-402 of the Forty Fort Borough Code must be registered and maintained as prescribed by Chapter 11 Part 4 of the Code.

Abandoned properties must be registered annually or within ten (10) days of a change of circumstances.

Payments should be made payable to Forty Fort Borough. Registration forms must be submitted to:

Forty Fort Borough  
Office of Code Enforcement  
1271 Wyoming Avenue  
Forty Fort, PA 18704