

FORTY FORT BOROUGH

SPECIAL COUNCIL MEETING

JANUARY 21, 2014

A special meeting of Forty Fort Borough Council was held on Tuesday, January 21, 2014 at the Forty Fort Borough Bldg., 1271 Wyoming Ave., Forty Fort with President Jeff McLaughlin presiding.

President McLaughlin called the meeting to order at 7:25 PM with the following council members present: Dorothy Craig, Robert Craig, Deborah Troy, Frank Michaels & Karen Martinelli via telephone. Charles Rick Kamus was absent.

Also present were Mayor Andy Tuzinski, Manager Barbara Fairchild, Secretary Bonnie Arnone and Mark Voyack, Rick Kresge & Carl Schimmel of Quad 3 Group.

GENERAL BUSINESS:

Motion by Mr. Michaels to approve the Troy/Johnson sub division & land development plan as presented. Second by Mr. Craig. On the question: It was asked if the Planning Commission had voted unanimously on this plan to which the answer was yes. All council was in favor of this motion with the exception of Ms. Troy who abstained as it is her property. A copy of correspondence regarding this plan is made a part of these minutes as Attachment "A" & "B".

Motion by Mr. Craig to adopt Resolution #2 of 2014 appointing Barbara Fairchild & Karen Martinelli as delegates to the Luzerne County Tax Collection Committee. Second by Mrs. Craig. All council was in favor of this motion. Motion passed.

Motion by Mr. Craig to appoint Barbara Fairchild as the Borough's Right to Know Officer. Second by Ms. Martinelli. All council was in favor of this motion. Motion passed.

Motion by Mr. Craig to appoint Barbara Fairchild as the HIPPA Officer for the Borough. Second by Mrs. Craig. All council was in favor of this motion. Motion passed.

Motion by Mr. Craig to restore the salary of James Shedlarski, Fire Chief, to \$1,200.00 per year. Second by Mrs. Craig. All council was in favor of this motion. Motion passed.

Motion by Mr. Michaels to request the presence of a representative of Quad 3 is present at Planning Commission meetings as needed. Second by Ms. Martinelli. On the question: Representatives from Quad 3 Group were asked if the Quad 3 charges the borough for attendance at any borough meetings. Mr. Schimmel stated that they do not bill the borough for their attendance. All council was in favor of this motion. Motion passed.

PAYMENT OF BILLS:

Motion by Mr. Craig to pay all bills that need to be paid so not to accrue finance charges. Second by Mrs. Craig. On the question: It was noted that these bills are typically paid at the work session & ratified at the next regular council meeting. The bills are also present for council to view at

that council meeting or any time at the borough office. All council was in favor of this motion. Motion passed.

At this point, council adjourned to Executive Session to discuss personnel matters.

Council re-convened at 8:20 PM taking no further actions.

Motion to adjourn at 8:21 PM by Mr. Craig & seconded by Mrs. Craig. All council was in favor of this motion.

Council work session was held immediately following this meeting.

Respectfully submitted,

Bonnie Arnone
Secretary

FORTY FORT BOROUGH

1271 Wyoming Avenue Forty Fort, PA. 18704
Telephone: (570) 287-8586 Fax: (570) 287-0521

December 23, 2013

RE: PLANNING COMMISSION MEETING, DECEMBER 10, 2013

Dear Forty Fort Council:

The Forty Fort Planning Commission held its regularly scheduled meeting on December 10, 2013 at 7:00PM in order to review the Minor Subdivision request for Ms. Deborah Troy & Kenneth Johnson to combine two properties located at 72 West Pettebone Street & 74 West Pettebone Street. If approved, the applicants wish to combine the two dwellings into a single family home. After review of the plans and having a discussion with questions and answers from the applicants, the Commission voted unanimously to recommend approval for this Minor Subdivision provided the following stipulations are satisfied:

1. A time frame not to exceed one (1) year or twelve (12) continuous months beginning December 10, 2013 to join properties and structures of 72 and 74 West Pettebone Street. (12/10/2014)
2. A letter is submitted from Quad 3 acknowledging the four (4) listed issues from the letter dated November 13, 2013 have been satisfied. (Received 12/17/13)
3. A land development application be completed, submitted to Alan Brezinski- Zoning Officer, and filed with the Minor Subdivision paperwork. (Received 12/20/13)

In other business, the Planning Commission voted to request the presence of a representative from the Borough Engineer at future Planning Commission meetings.

If there are any questions, please contact me at my office.

Sincerely,



Alan J. Brezinski
Building Code Official
Code Enforcement/Zoning Officer



Land Planning & Utilities

December 12, 2013

Alan Brezinski, Zoning Officer
Borough of Forty Fort
1271 Wyoming Avenue
Forty Fort, PA 18704

Re: Final Subdivision Plan
Deborah Troy and Kenneth Johnson Property
West Pettebone Street
Submission 2

Dear Mr. Brezinski:

Our office has reviewed the revised plan for the referenced Minor Subdivision submitted by the applicant's professional at the December 10, 2013 meeting of the Forty Fort Planning Commission. The plan was revised based on our review letter dated November 13, 2013. In response to the comments contained therein, the following actions were taken:

Chapter 22, Subdivision and Land Development

1. We concur with the recommendations of the Luzerne County Planning Commission. (§22-301.4)

Action Taken: The revised plan addresses the comments contained in the Luzerne County Planning Commission review dated October 28, 2013. **This comment has been adequately addressed.**

2. The Plan does not include the required approval blocks for signatures of the reviewing agency and Council and the date of approval conforming to the example in Appendix 22-A. (§22-403.2.T)

Action Taken: The required approval blocks have been added to the plan. **This comment has been adequately addressed.**

3. Areas subject to periodic flooding including the 100-year floodplain must be indicated. The plan references FEMA FIRM Map Panel #420607, which is no longer current. (§22-402.2.CC)

37 North Washington St.
Wilkes-Barre, PA 18701
phone 570.829.4200
fax 570.829.0302
www.quad3.com