

Forty Fort Borough, 1271 Wyoming Avenue, Forty Fort, PA 18704

Council Meeting Minutes for July 5, 2016

Call to Order

The gavel strike of President of Council, Jeff McLaughlin, called tonight's meeting to order.

Invocation & Pledge of Allegiance

Reverend Lukish lead in Prayer, followed by the Pledge of Allegiance.

Roll Call

President McLaughlin ordered Roll Call. Members in attendance were: President Jeff McLaughlin, Dominic Butchko, Deborah Troy, Thomas Murray, Charles Rick Kamus, and Frank Michaels. Also present were, Borough Mayor, Andy Tuzinski, Chief of Police Dan Hunsinger, Borough Manager, Bonnie Arnone, Borough Secretary, Brandy Fuller, Borough Solicitor, Jack Haley, and Borough Engineer Representative of Quad 3, Carl Schimmel. Visitors present numbered 9. President confirmed a quorum.

An Executive session was held on Tuesday, June 14, 2016, Thursday, June 16, 2016 and June 27, 2016 for the purpose of discussing upcoming contract negotiations with the Forty Fort Fire Department.

Consent Agenda for Administrative Issues

Matters listed within the Consent Agendas have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, the item may be removed from the Consent Agenda by Council action. The Resolutions listed below were submitted to the Borough Council for review and will be adopted by one motion.

Motion made by Deborah Troy to enact the following Consent Agenda:

1. Motion to approve the minutes of the Regular meeting held on June 6, 2016
2. Motion to approve the minutes of the work session held on June 20, 2016

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3. Motion to accept the May 2016 Treasurer's report
4. Motion to accept the June 2016 Treasurer's report
5. Motion to pay all bills
6. Motion to accept the following minutes or reports of:
 - A. Mayor/Police Dept.
 - B. Kingston Fire Chief
 - C. Shade Tree Commission
 - D. Safety Committee
 - E. Manager Time Sheets 6/22/16 and 7/6/16
 - F. Pave Construction meeting minutes
7. Correspondence
 - A. Thank You Letter from the Hoyt Library

Motion was seconded by Frank Michaels. President Mclaughlin asked if anyone would like any of the items removed for discussion from the Consent Agenda. No Council Member asked for any items to be removed from the Agenda. All were in favor. Motion passed without dissention.

Report of Chief Of Police and Mayor

Chief of Police Dan Hunsinger stated that Officer William Stone and Swoyersville Police Dept. Apprehended an armed burglary suspect on June, 24 2016. Great Job by all. Officer Tony Smith is now approved by the training commission and Officer Cassandra Kudzinowski is still waiting on her MOPEC numbers. Chief Hunsinger feels that the Police Department is now at full compliment.

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Mayor Andy Tuzinski stated that the Movie in the park went well and that there was no problems. He wanted to Thank everyone who came out and helped and the next movie is July 15th at 8PM. The name of the movie is Road Chip an Alvin and the Chipmunks movie.

Speaking of the park, Borough Manager Bonnie Arnone has brought to his attention that kids are being very disrespectful and littering. The Mayor has spoken to several kids and stated to spread the word that if it doesn't stop, the park will be shut down for a week. They have done it in the past and will do so again.

Wyoming Valley Airport is having a European Car Show July 17, 2016. Police and Fire will be there.

Frank Michaels stated that residents have stopped him with the concern of the Intersection of Dennison and Murray St. There is a blind spot that they are worried about. Franks question to the Mayor is, Can we do a traffic study? Maybe put a stop sign there. Mayor also voiced his concern over the removal of the railroad tracks, smoothing out the road, and making it worse for speed. Chief Hunsinger stated he would look into it.

Also, Mayor Tuzinski acknowledged two young men who were in our audience, Ian Cavalary and Adam Cavalary from Boy Scout Troop 193. They were at the Council Meeting earning there Journalism and Communications requirements.

Report of the Borough Manager

There is no report this month.

Report of Borough Engineers

Sanitary Sewer Rehabilitation Project

The project is complete construction-wise. Mr. Rehab, Inc. is preparing final documentation for project closeout. American Asphalt followed up with PennDOT to obtain a sign-off on pave work on River Street.

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The project is approximately 60% complete with all ADA ramps, storm water inlets and manhole frames and covers constructed. Bituminous pavement and manhole frame and cover adjustments are the only items to be completed. See attached project progress meeting minutes from the most recent project meeting, dated June 20, 2016.

Additionally, upon further consideration by Borough Council, Quad 3 was requested to issue Change Order No. 3 to American Asphalt Paving Co. for the provision of drainage improvements on Owen Street. Change order No. 3 has been issued for execution (copy attached). The original contract amount was \$1,079,417.50. With the inclusion of Change Order No. 3, the contract amount is \$840,393.50. The remaining bituminous paving work activities and associated project punch list items should be completed in a short amount of time, with project completion expected by the end of the month (July 31, 2016).

Wesley Street (CDBG Project)

On June 22, 2016, Quad 3 was advised to proceed with the development of bidding documents for the roadway restoration of Wesley Street, based upon Community Development Block Grant (CDBG) bidding requirements. Note, Wesley Street was originally an alternate bid item under the larger paving project currently under construction (discussed above). It was removed from that project because it would have exceeded the USDA funding available. However, CDBG recently advised that funding for Wesley Street was approved by their office. Accordingly, Quad 3 will prepare a standalone set of bidding documents to have Wesley Street placed out to bid.

Davis Bacon/ Federal wage rates will be applied for (PA State wages apply to the paving project currently under construction). All CDBG bidding and reporting publications required for construction will be included with bidding documents. Quad 3 will likely bid partial full-depth pavement restoration as the base bid, but have alternate bids for reduced full depth pavement restoration and or reduced scope of work paving (i.e. Wyoming Avenue to Dunn Street) in the event the base bid proposals exceed the funding amount. Bonnie Arnone has confirmed with Mark Hurst of CDBG that a reduced pavement scope of work can be provided if the Engineer believes conditions will support it.

Multimodal Grant Project

A contract for the design and permitting necessary to advance the project to the bidding and construction phases has been prepared, reviewed and executed between Forty Fort Borough and Quad Three Group, Inc. The project is anticipated to include the following: Marion Terrace

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(from Milton Terrace to Murray Street); Earl Place (from Weeks Place to Pomona Street); Tripp Alley (from Tripp Street to Oak Street); Playground Alley (from Oak Street to Dana Street); Mack Place (from Bedford Street to Murray Street); Crown Alley (from Dunn Street to Murray Street); Megatulski Alley (from Wroblewski Alley to Murray Street); Shedlarski Alley (from Crisman Street to Murray Street); Owen Alley (from Menth Alley to Owen Street); and Hughes Alley (from Owen Alley to Murray Street). Quad Three is essentially complete with topographic survey (98%). Traffic Planning and Design has been contacted to kick off the signalization warrant study for Welles and Slocum intersection signal modification work.

A motion was made by Tom Murray to change south side of Hughes Street from pavement back to a Tree Lawn. It was seconded by Rick Kamus. All in Favor. Motion passed.

Residents and Taxpayers Comments and Petitions

Karen Martinelli of 1609 Wyoming Ave Forty Fort came to the meeting to follow up on the landlord tenant ordinance. A discussion with Solicitor John Haley ensued regarding the ordinance and what can be done. In the meantime while The Chief of Police and Solicitor get all there information together, Karen was advised to call the Police when incidents happen. Revising the Ordinance was discussed, and agreed that it would be a benefit to be done.

Nick Cavalary of 143 Butler Street Swoyersville, wanted to add that Kingston's Landlord Tenant Ordinance require the landlord to live within 25 miles of property or hire a company to take care of the property.

Ed Meade of 446 River St voiced his displeasure of the recently erected No Parking signs, and not receiving notification of such in a timely matter. The Mayor apologized for not notifying earlier. The Ex-Borough Manager was supposed to take care of that, and never did. The Mayor and Council were under the impression it was taken care of. Mayor and Council explained that the no parking signs were mandated by PennDOT due to the Paving Project.

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Charles Holena of 103 Slocum St. questioned council on change orders for the Sewer Rehab project and paving project. He also questioned council regarding the hiring of a street Dept. foreman to replace Bob Barnard upon his retirement.

Rob Craig of 1828 Wyoming Ave, wanted to thank everyone who came out to his mother, Dorothy Craig's viewing and funeral. Mr. Craig thanked the Fire and Police Department for their presence, the lowering of the flag, the black ribbon and red rose by her name plate, and the beautiful write up in the paper. Mr. Craig expressed his gratitude and that it meant an incredible amount.

Dorothy was very involved in the Park and Pool. Through Rotary grants a Pavilion is being built in the park. Mr. Craig would like to pledge \$500 towards the process to help offset money for the borough.

Jeff McLaughlin stated that he was grateful to have served on council with Dorothy.

Frank Michaels also expressed his gratefulness.

General Business Consent Agenda

Motion was made by Deborah Troy to adopt the General Business Agenda for discussion and seconded by Frank Michaels. All were in favor. Motion carried as follows:

1. Hire Joshua Zavada and Thomas Evans for summer DPW help

General Business

1. Landlord/tenant ordinance

New Business and Open Discussion

1. Council Vacancy

A motion was made by Deborah Troy and seconded by Tom Murray to fill the empty council seat with Amy Craig. President Jeff McLaughlin called a roll call. All were in favor but Dominic Butchko. Mr. Butchko stated that he felt it was unfair not to open up to public and give everyone a chance. Motion passed four to one.

2. Paving of Turner St. and Rutter Ave. – quote

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A motion was made by Tom Murray to mill and overlay the borough owned portion of Rutter Ave. to be paved by PAWC and seconded by Rick Kamus. All were in favor. Motion passed.

On the question no decision has been made on the way to do East Turner.

Executive Session

President McLaughlin stated that Hiring of the Code Enforcement Officer will be discussed in Executive Session. Council adjourned for Executive Session at 9:50 PM.

Motion to Adjourn

Council convened at 10:30 PM from Executive Session. A motion to adjourn was made by Frank Michaels and seconded by Dominic Butchko. All council was in favor of this motion. The next meeting will be a council work session on July 18, 2016 beginning at 7:00 PM in council chambers.

Respectfully Submitted,

Brandy Fuller

Secretary/Treasurer