

FORTY FORT BOROUGH

MARCH 17, 2014

COUNCIL WORK SESSION

The March work session of the Forty Fort Borough Council was held on Monday, March 17, 2014 at the Forty Fort Borough Building, 1271 Wyoming Ave., Forty Fort, Pa. with President, Jeff McLaughlin presiding.

Council members present were: Dorothy Craig, Deborah Troy, Frank Michaels, and Karen Martinelli, via telephone. Rob Craig Charles Rick Kamus was absent.

Also present were Mayor Andy Tuzinski, and Barbara Fairchild, Manager. Bonnie Arnone, Secretary was absent.

Topics that were discussed are as follows:

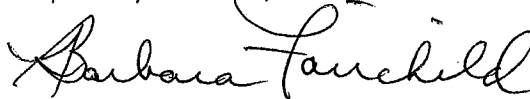
- The correspondence we received from Gail Gayeski regarding the tractor trailers and pave cut issues were the responsibility of the Pa American Water Co. Code Enforcement has been more proactive with the Utility companies and Gail sent a letter to PennDot Traffic division because it is a State road. They assist with utility companies in the event there are problems. Her concerns are being addressed.
- Mr. Michaels discussed the Parking and Employee disciplinary Policy. A sample Borough employee discipline policy was forwarded from another municipality which will be drafted and reviewed for Council approval for changes applicable to Forty Fort.
- Borough Manager sent an Employee Parking Policy to Council and changes will be made accordingly for signage placement if it is not in any ordinances and any amendments. Mayor Tuzinski stated information reflecting ticketing and towing can be added.
- A Personnel committee will now consist of Debbie Troy, Karen Martinelli, Frank Michaels-alternate to work on developing an employee handbook, job descriptions, and certain policies, for example a disciplinary policy. Changes that need to be updated. Jeff said these members will act as a guiding force to assist the Borough Manager and Police Chief when it pertains to interviews. Civil Service would be assisting if there were full time employees hired.
- Easter Egg Hunt will be Sunday April 13, 2014 at 2:00 P.M.
- Positions were advertised for Lifeguards for the 2014 season.
- Ms. Troy addressed safety of driving conditions on W. Pettebone St.
- Mr. McLaughlin asked for a copy of the streets that are affected by the Sewer and Paving projects. It will be on the website also.
- Mr. Tuzinski received a call thanking the Borough for the signs placed at Meyer and Butler Streets addressing the tractor trailer damaging the area. He also asked Chief Hunsinger to target areas of the Borough for speed enforcement. Police are watching the social issues near shopping areas when access card owners are coming to Forty Fort in the beginning of the month to shop at certain stores. There were

break-ins to certain vehicles and a van was set on fire. He wants to order temporary No Parking signs for street sweeping, snow removal, parades, etc.

- Chief Hunsinger reviewed the Code of Conduct with the FOP and there were no comments but the officers added their input.
- Body armor may not have been budgeted and we will check to see if all officers have it. We will address this in the next contract negotiations as this is an unfunded mandate.
- There are concerns about the signage at Wyoming Seminary.
- Concerns were addressed about the Fire Engine attending calls and any false alarms residents should be billed for any over 3. We may need to put rules and procedures in place and document. Fire calls and ambulance calls are not spelled out in the agreement. There was discussion about the fifth man as a relief person and payment for Holidays, sick and vacation time. Maybe we should review the agreement for 2016. Mr. Tuzinski discussed the ordinance from 1905. Mr. McLaughlin asked that all Council members put their concerns in writing to discuss for cost factors. Communication is key.
- Ms. Martinelli asked to have the safety committee minutes included in the reports for Council meetings. Addressing the Creek and wall on Pearl St. should be addressed for any solutions for budget to be offered to Council. Sometimes they are not aware of all issues.
- Ms. Fairchild discussed the proposal offered by First Keystone Bank for moving depository. Comments were made that if they cannot match what we currently have we should not move anything at this time.
- Discussion for the qualifications for members appointed to the UCC may need to be reviewed by the Solicitor and re-advertised for members.
- The Work Session adjourned approximately 9:43 P.M.

The April Council meeting will be held on Monday, April 7, 2014 at 7:30 PM at the Borough Building.

Respectfully submitted,



Barbara Fairchild, Manager