

### **CALL TO ORDER**

The gavel strike of President of Council, Jeff McLaughlin, called tonight's meeting to order.

### **INVOCATION & PLEDGE OF ALLEGIANCE**

Mayor Andrew Tuzinski led those present with a moment of silence, followed by the Pledge of Allegiance.

### **ROLL CALL**

President McLaughlin ordered Roll Call. Council Members in attendance were: President Jeff McLaughlin; Dominic Butchko, Deborah Troy, Thomas Murray, Charles Rick Kamus and Frank Michaels. Dorothy Craig was absent. Also present were, Borough Mayor, Andy Tuzinski; Borough Manager, Bonnie Arnone; Borough Secretary/Treasurer, Marla Anthony; Borough Solicitor, Jack Haley; Borough Engineer Representatives of Quad3, Mark Voyack and Carl Schimmel. Visitors present numbered 4. A member of the press was not in attendance. President McLaughlin confirmed a quorem.

**An Executive Session was held during the Work Session on Monday, April 18, 2016 for personnel issues.**

### **CONSENT AGENDA FOR ADMINISTRATIVE ISSUES**

Matters listed within the Consent Agenda have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, the item may be removed from the Consent Agenda by Council action. The Resolutions listed below were submitted to the Borough Council for review and will be adopted by one motion.

Motion made by Mr. Kamus to enact the following Consent Agenda:

1. Approve the minutes of the Regular meeting held on April 4, 2016;
2. Approve the minutes of the Work Session held on April 18, 2016;
3. Accept the Treasurer's Report;
4. Pay bills;
5. Accept the following minutes or reports of:
  - Mayor/Police Department;
  - Forty Fort Fire Chief;
  - Kingston Fire Chief;
  - Code Enforcement Officer;
  - Civil Service Commission;
  - Shade Tree Commission
  - Safety Committee
  - Manager Time Sheets
6. Correspondence:
  - Letter from Families for Forty Fort Park – Memorial Day Yard Sale In The Park;
  - Handicap parking request;
  - David Dickson resignation;
  - Marla Anthony resignation;
  - Alternate to Civil Service Commission candidate

Motion was seconded by Frank Michaels. President McLaughlin asked Council if anyone would like any of the items removed for discussion from the Consent Agenda. No Council Member asked for any items to be removed from the Agenda. All were in favor. Motion passed without dissention.

#### **REPORT OF CHIEF OF POLICE AND MAYOR**

The Chief of Police, Daniel Hunsinger could not be present at tonight's Council meeting. He is being sworn in as President of the Pennsylvania Juvenile Police Officers Association, which is another feather in our cap for the Forty Fort Police Department. Mayor Tuzinski reported on a busy April for the Forty Fort Police Department. Officer Michaels assisted the Officer Phil Program at the Dana Street School and the Wyoming Seminary Lower School. Officer Matthew Smith received training in Standardized Field Sobriety Testing for DUI's and Vehicle Searches and Seizures. Officer Stone conducted a Dissemination of Child Pornography investigation. Charges are forthcoming as a result of his investigation. The Department assisted greatly with the Wyoming Valley Children's Association Walk on April 16<sup>th</sup>, participated in the Kingston/Forty Fort Little League Parade on April 23<sup>rd</sup>. The Back Mountain Police Association has agreed, at the Chief's request, for a donation of a Drug Drop-Off Box (secured to the floor) in the Borough Building hallway, so that residents and surrounding neighborhoods can drop off expired or unwanted prescription drugs. The Back Mountain Police Department asks that Council adopt a Resolution agreeing to the acceptance of the Drug Drop-Off Box to be maintained by the Forty Fort Police Department in the Forty Fort Borough building. The value of the box is \$800+. At this time I would ask Council to adopt Resolution 2016-4.

Motion made by Mr. Kamus to adopt the Resolution to accept the Drug Drop-Off Box to be maintained at the Forty Fort Borough building. President McLaughlin entertained questions. Location of the box was asked. Mayor Tuzinski responded that it would be placed as soon as you come in through the doors in front in that little 'well' area. Solicitor Haley asked for time to review this Resolution, as some questions need to be answered by Chief Hunsinger. Mr. Butchko asked that Council table this Resolution until the next meeting. Mayor Tuzinski suggested that the Resolution be amended to adopt pending the approval and agreement of the Forty Fort Solicitor. Mr. Butchko agreed. Mr. Kamus amended motion to adopt Resolution 2016-4 subject to the review and approval of Solicitor Haley and Chief Hunsinger. Motion seconded by Mr. Michaels. All were in favor. Motion carried without dissention. Mr. Tuzinski will follow up with the review and adoption of this resolution.

#### **REPORT OF THE MAYOR**

Mayor Tuzinski presented Council with Resolution 2016-5, honoring Carol Seltzer. Mayor Tuzinski read Resolution 2016-5 which recognized Ms. Seltzer's contribution to the Borough with her service on the Forty Fort Shade Tree Commission, as a Leader with the Girl Scouts of America, as a veteran of the United States Navy and her dedicated work resulting in Forty Fort being designated as a Tree City USA by the Arbor Day Foundation over thirty (30) times. She has been an inspiration to the ongoing beautification efforts throughout her sixty (60) residency years in Forty Fort. Motion made by Mr. Butchko to adopt Resolution 2016-5, honoring Ms. Seltzer. Motion seconded by Mr. Murray. President McLaughlin opened the floor to questions. Mr. Michaels asked if we could place a sign somewhere to the effect of her service to the community. Mayor Tuzinski offered that a local business man is sponsoring a sign and is taking care of that now. When the sign is ready, Mr. Tuzinski will let Council know and a ceremony with Carol will be held. President McLaughlin entertained any other questions. No other questions were presented. All voted in favor of adopting Resolution 2016-5. Motion passed without dissention.

Mayor Tuzinski continued with comments on the Commercial Fire and Safety Inspections. At present, the inspections are being done on buildings which are in service or occupied. Forty Fort has a lot of properties which fall into a grey area. For example, Penn State Seed is in transition; however, fire fighters do not know what is inside the building. There could be fertilizer inside, which presents a hazardous condition for fighting a potential fire within the building. The King Floral building is in transition, as well. It is not known what is inside that building. An ongoing problem exists with 1220 Wyoming Avenue. The property is condemned. An eviction took place of a woman claiming to be a resident at this location; however, the property is zoned C-1 Commercial/Commercial Suites and has not had an inspection completed in a number of years. The woman took down the signs which Mr. Brezinski had posted condemning the property. The Judge ordered the woman cannot be allowed to enter a condemned building. Mayor Tuzinski has asked Solicitor Haley to review the Ordinance on commercial properties and perhaps change the wording to state "existing". Solicitor Haley asked if there is a definition of these words in the earlier sections of the Ordinance. Mayor Tuzinski's response was "No". There is a property on Dilly Street which is rented commercially to a Forty Fort resident; but, they're also trying to rent the second floor as a residential apartment. They were old crew quarters for the ambulance. It's vacant now, as is the property next to it. Some buildings might be for storage – not as an active business. How would a first responder know what is in that building which might be used as storage? Solicitor Haley offered that "existing" needs to be defined. The Ordinance would need to be changed. Mayor Tuzinski will obtain more information from the Zoning Officer, Alan Brezinski to be discussed at the Work Session.

#### **REPORT OF THE BOROUGH MANAGER**

Borough Manager, Ms. Arnone, has met with the Office of Community Development to seek funding for paving Wesley Street. Documents must first be submitted to them for their review.

The Multi-Modal Grant requires all specs be followed according to expenditure guidelines. Rich Kresge of Quad3 Engineering has presented a contract to the Borough of Forty Fort for the engineering portion of work to be completed under the Multi Modal Grant, which has been awarded to Forty Fort. This grant includes paving alleys, new sidewalks and the handicap ramps at the Borough Building. It also includes new Boulevard lighting around the Borough building and a left turn arrow - both directions - for Wyoming Avenue traffic at Welles and Slocum Streets. Solicitor Haley questioned the traffic signal as being Forty Fort's responsibility. Ms. Arnone answered affirmatively. Being that the contract was just received today, Ms. Arnone offered that Council might prefer to table this contract until Solicitor Haley has a chance to review the details of the contract. Mr. Schimmel stated that the surveying part is done for the engineers to proceed. Mr. Butchko questioned as to how soon the turn signals would be installed. Ms. Arnone responded that the detailed specs have to be written by Quad3, specs put out for bid because the signals are large ticket bids, bids are opened and, finally, whoever is the lowest bidder would be awarded the signal installation. Mr. Butchko stated that he asked because the signal situation is one of the biggest complaints he hears from residents. The Borough Manager reiterated that the process takes time and the months are ticking. This is the reason to move this project along as quickly and properly as possible.

Ms. Arnone reported that the pool refurbishing goal is to open for the first weekend in June, perhaps Memorial Day weekend. Then, once Wyoming Valley West School is out, then the pool can be open full time. Pool rates have been changed to encourage memberships. There will be nine (9) lifeguards working at the pool – same as last year. Seven have returned and there are two new lifeguards. Ms. Arnone has scheduled a meeting with the lifeguards May 18<sup>th</sup> to cover responsibilities expected while at the pool.

New street signs have been ordered for all intersections in the Borough. A new "Welcome to Forty Fort" sign will be placed on Rutter Avenue, near the exit of the Cross Valley Expressway. Sign Kings (Welles Street) has been contracted to make the signs. This is a local business and the prices are good. Ms. Arnone circulated drawings of the 'Welcome' sign to seek Council approval and accept suggestions of color. Ms. Arnone also pointed out the beautiful woodgrain style sign on posts. Mayor Tuzinski established that Forty Fort's colors are red and white. Mr. Kamus suggested that the sign be all white with red logo, border and lettering. Mr. Murray pointed out that the fort logo stands out more as black. Mr. Murray also suggested that the person making the sign be consulted as to what colors hold up better with NEPA weather. Perhaps one color will hold up longer than another. Mr. Butchko suggested opening the opportunity to design the sign to the community - such as local schools - have a sign contest. Ms. Troy suggested that schools could perhaps become involved in mural paintings; however, the "Welcome" sign is to be maintained with the original fort logo of Forty Fort and is not open to design change. These signs have been funded by the LSA Grant awarded to the Borough.

Mr. Michaels asked the size of the "Welcome" sign. Ms. Arnone replied that it is to be approximately 48"x72" and will be placed on this side of the guide rail coming off the Cross Valley Expressway within the PennDOT right-of-way. The old sign and fencing will be removed. Permission from PennDOT has been obtained. Ms. Arnone will order the sign and post the cost of the sign in the minutes of tonight's meeting to communicate to Council. Ms. Arnone established the cost as \$1,045.00 - **white background, black fort logo and border, red lettering**. Motion made by Mr. Kamus to purchase the "Welcome" sign from Sign Kings of Welles Street. Mr. Butchko seconded the motion. President McLaughlin asked for any questions? There were no questions. All members were in favor of ordering the "Welcome" sign from Sign Kings. Motion passed.

Mr. Michaels queried if the lifeguards all have the necessary certifications. Ms. Arnone responded "Yes". Regarding the fee schedule, Mr. Michaels asked if the schedule would be posted in the Borough building. Ms. Arnone affirmed same. Mr. Michaels noted that the verbiage on the fee schedule reads ...up to 5 badges included with above members should be changed to .... up to 5 badged included with Family Memberships. Ms. Arnone so noted and will make that change and will have an ad placed in the paper at the appropriate time. All transactions will be completed at the Borough building. Mr. Tuzinski assured the Borough Manager that he will obtain the pool paint this week.

Pool hours will remain the same as last year. Ms. Arnone reported that 1:00 PM is the best time to open the pool to the general public. It allows lifeguards more time to give swim lessons and it worked well last year. Ms. Arnone received correspondence from Superior Pools for repairing the pool for next season. It is on the Agenda for vote tonight. Ms. Troy inquired if the repairs will begin this year. Ms. Arnone stated that this project would begin in the Fall. Ms. Troy offered that Council might like to consider involvement with school children for mural painting in the park or near the pool area. Mr. Butchko would like to see the contest placed on social media to get community participation.

Mayor Tuzinski mentioned that Mayor Haggerty had the Kingston High School letter reproduced for the Kingston trucks. Mayor Tuzinski would like to have that done for Forty Fort - on the new packer - perhaps on the door. Mr. Kamus noted that the truck is fairly plain. Mr. Tuzinski would also like to distribute the information that recycling is now single stream. Recyclables can now be combined in the same bin for pick up. Mr. Kamus would

like to have a banner made for the parades, etc. – “Forty Fort Recycles Single Stream Now” – or a catchy phrase of the like. Ms. Arnone will have that done.

#### **REPORT OF BOROUGH ENGINEERS**

Mr. Voyack reported on the Sanitary Sewer Rehabilitation Project. The Project record documentation was delivered to the Borough by Quad3 Group. The punch list items are complete, with final pay request and closeout documentation still required. A projected date of May 31<sup>st</sup> was set with the USDA to close out the project. With regard to the Paving Project work, construction is proceeding on the ADA ramps. Bituminous pavement work has not begun.

Mr. Kamus stated that he is very dissatisfied with the work American Asphalt has done with the paving on Ransom Street. The concrete curbs have been broken with the roller and grinder marks left behind. The tie-in is horrible. We’re paying a lot of money to have this project done. The work quality is very poor. Mr. Kamus asked Mr. Voyack and Mr. Schimmel to please speak with American Asphalt to re-do these areas properly.

With regard to Owen Street, Mr. Schimmel reported that Quad3 is working to see if the drainage can be fixed by grading the land. The surveying has been completed of the property lines. There is quite a bit of encroachment. There is an issue with grading too high, as it would create runoff water to drain into the garage of the next property. The railroad tracks would need to be removed, grading completed and then replace the tracks. They cannot be dropped down, as it would then require to continue grading past the tracks toward Swoyersville. It is an issue which will need further study for a final decision to solve the drainage problem. As soon as all the designs are together, they will be presented to Council for the final direction.

Ms. Arnone voiced that she has spoken today with Rich Kresge. There are four (4) alleys which have been eliminated from the project. The one existing by Sordoni’s has been eliminated. There are 15 alleys being considered in the survey. Wesley Street will be part of the Community Development Grant. Yates Street is not in the plan for this year. Bedford Street is part of a second Multi-Modal Grant submission around September 2015, which has not yet been approved. The streets being paved are: Rutter, Susquehanna, East Turner, Butler, Ransome, Hughes, Owen. Any paving that was recently done would have been done by the Water Company – Center Street (Ransome to Walnut), Fort and Colonial Gardens. Mr. Kamus asked that when it comes time to pave some of the alleys, will there be allowable alternates? Mr. Schimmel responded yes and no. It will depend upon the amount of paving needed and the cost to cover the work.

Ms. Arnone does not have a Change Order at this time; however, the Borough Manager addressed to Quad3 the manhole covers/grates on Hughes Street. It is on tonight’s Agenda. Quad3 reported that the work has been done. Three have been replaced; the fourth was in good enough shape to leave alone. Ms. Arnone mentioned that this work was a different cost than what had first been discussed.

Mr. Jim Shedlarski directed a question to Mayor Tuzinski about the flooding on the streets being caused by residents putting yard waste in the storm drains. When the workers go to clear the drains, that is what they’re pulling out – grass clippings and the like that are being shoved down the drains. Mr. Shedlarski asked if there is any way to help prevent this from happening. Ms. Arnone stated that this is part of Storm Water Management. Mr. Tuzinski said there is an Ordinance in place but is not sure who is going to enforce the Ordinance. Mayor Tuzinski will speak to the Chief of Police to see what he has to offer with regard to enforcing the Ordinance. Mr.

Tuzinski will have a response to bring to the Work Session for further discussion and a more formal action. He will also ask Chief Hunsinger to post a message on the Forty Fort Website to inform the public of the Ordinance and the consequences of blocking the storm drains. Mr. Butchko asked if there were particular streets which seem to be flooding more than others because of the blockages. Mr. Shedlarski stated that he noticed Hughes Street was more prominent; however, there is also a pre-existing drainage problem. Mr. Tuzinski mentioned that Welles and Butler will flood when one least expects them. The nature of a storm doesn't seem to have bearing on the amount of water accumulating in a certain area.

#### **HISTORICAL SOCIETY**

President McLaughlin presented the floor to Carl Handman, a member of the Historical Society and Chairperson of the Building and Grounds Committee. Mr. Handman introduced Nancy Lychos, serving tonight as an advocate for the preservation of the Dennison House.

Mr. Handman explained that in December, 2015 the sewer line to Dennison Street began causing issues with the bathroom facilities in the Dennison House. He explained that the Society obtained Carpinet Plumbing to investigate and clear the area of the blockage and began the work this year – Monday, April 25. Because the problem began last winter, it would have been difficult to begin the work at that point in time.

An old terracotta pipe was found to be full of debris. The design of the area originated from the 1790's, with outbuildings. That 6'-8' section has been replaced and is marked. Beneath the line, however, are fiber optic lines. The most logical option to correct this situation would be to tie into a terminal manhole. There is a very large tree root mass which must be navigated. To rent a directional drill would cost \$4,000. It was thought that there was a lateral to the sewer line in Englewood Terrace; however, that is not the case. It must have been replaced at a time in the past.

The purpose of presenting this issue to Council is to determine if the Borough of Forty Fort would be able to assist with the cost of replacing the line (which is so full of debris that Rotor Rooter can't clear it) and constructing a new lateral to tie into a terminal manhole where Englewood Terrace meets Dennison Street. Mr. Schimmel read the guidelines for a new public sewer line as follows:

1. A 5'-6' deep manhole tie-in;
2. 16'-17' deep line to the Dennison House
3. 24' deep manhole;
4. Two homes toward Swoyersville on the opposite side are also served with this line.

The cost for Mr. Carpinet's work will be approximately \$3,000. Dennison House has a budget of \$4,000 per year. Mr. Handman stated that the Historical Society cannot afford the entire cost. The Society is open to suggestions from Council and would ask that perhaps the Borough could bear 25% or so of the cost to help the Society complete this urgent project.

President McLaughlin will place a call to the Wyoming Valley Sanitary Authority to see if there is an option available from them to assist with this emergency project.

Opening for the Dennison House is scheduled May 29<sup>th</sup>, for Memorial Day weekend. The Society would like to work with Quad3 and the Forty Fort Borough to do whatever is needed to help make this happen. It all comes down to cost. Mr. Carpinet excavated only on Dennison House property. A 30' lateral needs to be reconstructed.

Mr. Kamus asked which is the shortest distance to a sewer line and would like to have Mr. Carpinet prepare an estimate tomorrow morning to present to President McLaughlin, the Wyoming Valley Sewer Authority and Council. Mr. Michaels suggested that the issue be tabled until the estimate is presented. A Special Meeting will be scheduled with Council, due to the urgency of the situation. Mr. Handman informed those present that the Borough has jurisdiction over anything in the street. The Historical Society only asks for help with the cost of what is not on its property. Mr. Handman expressed his sincere thanks to Council for consideration of this emergency.

### **RESIDENTS AND TAXPAYERS COMMENTS AND PETITIONS**

President McLaughlin asked for any comments and/or petitions from the visitors. There were none.

### **GENERAL BUSINESS CONSENT AGENDA**

President McLaughlin asked if anyone had any corrections to the General Business Consent Agenda. Item #1 was moved down to the end General Business. Mr. Michaels questioned #3. Ms. Arnone explained that the discussion is reported in the minutes. Motion made by Ms. Troy to adopt the General Business Agenda for discussion and seconded by Mr. Kamus. All were in favor. Motion carried as follows:

1. **Hiring of 2016 Lifeguards:** Ms. Arnone reported that the following people are being hired as Lifeguards for the 2016 pool season – Alexis Ivanitch, Chelsea Mackiewicz, Morgan McIntyre, Timothy Snyder, Paige Williams, Clare Winton, Elizabeth Wood, Alexandra Smith and Jennifer Yench.
2. **Waive of Yard Sale Permit requirements and mercantile tax for the craft sale vendors for Families for Forty Fort – Memorial Day in the Park;**
3. **Accept the resignation of David Dickson from the Forty Fort Police Department;**
4. **Accept resignations of Michael May and Francis Curry as alternates on the Civil Service Commission;**
5. **Accept resignation of Marla Anthony as Borough Secretary/Treasurer;**
6. **Appoint Scott Serafin as an Alternate to the Civil Service Commission.**

### **GENERAL BUSINESS**

1. **Handicap parking space request:** (64 Bedford Street) Mr. Tuzinski stated that he drove by that property and it does not have a driveway adjacent to it. It does have a back alley; however, it is a long walk. Ms. Arnone asked Chief Hunsinger to take a look at the property but did hear back from the Chief at this point in time. There is a \$100 fee involved with applying for a handicap-marked parking spot. Ms. Arnone will explain this to the applicant. There is also an annual \$25 for the permit to park in that spot. Pending Chief Hunsinger's inspection and approval, Motion made by Mr. Michaels and seconded by Mr. Butchko to allow the applicant to apply for a handicapped parking spot for 64 Bedford Street. All were in favor. There were no other questions. Motion passed.
2. **Proposed bike trail – letter of commitment for \$3,300.00 for grant match for feasibility study:** Motion made by Mr. Butchko and seconded by Ms. Troy to a letter of commitment for the proposed bike trail. President McLaughlin asked if there were any questions. Ms. Arnone announced that when Aaron

Kaufer last stopped by the office, he was very happy to report that the construction of the proposed bike trail will be paid in full by PennDOT. Knowing this information, Ms. Arnone further stated we will not need to apply for another grant for help with this project. Council expressed appreciation and excitement. President McLaughlin asked for any other questions. There were none. All were in favor. Motion passed.

3. **Change Order for the Paving Project – Hughes Street Inlets:** Motion by Mr. Michaels to accept the Change Order for the Paving Project-Hughes Street Inlets was seconded by Mr. Kamus. All were in favor. President McLaughlin asked if there were any questions. There were none. Motion passed without dissention.
4. **Accept Quote from Superior Pool:** President McLaughlin presented two quotes from Superior Pool to Council. The first quote was to refurbish the Forty Fort Pool for \$68,000, lasting approximately 7-8 years. This would involve removing the crumbling paint, patching, tile at water line, using an epoxy paint system. The second quote for \$75,000 would use a re-plastering system, lasting approximately 20 years. There was an option with the second package to add a line on the bottom and down the middle of the pool for an additional \$2,600. Mr. Michaels suggested the second package to avoid 'nickel and diming' Forty Fort residents each year to refurbish the pool. Motion made by Mr. Michaels; seconded by Mr. Kamus. President McLaughlin asked for any questions. Mr. Kamus suggested that at least two more bids be obtained for the pool refurbishing project. Mr. Tuzinski suggested that the quote from Superior Pool can be used to set a guideline for specs from other pool repair companies. President McLaughlin stated that the Ambulance Association may be able to donate money for this project to Forty Fort. However, if the money is not donated, would Council on behalf of the taxpayers want to take on this project? Mr. Michaels pointed out that there would not be a need for a line down the middle of the pool. Motion rescinded by Mr. Michaels. It was the consensus of Council to table action on accepting a contract to reconstruct the pool until the bids for the work is advertised, received and engineers are consulted.
5. **Five-Year Loan at 2.24% - \$100,000: Payment of \$1,764.74 per month:** Ms. Arnone stated that the \$100,000 loan being taken out for the pool project would work out to be a payoff of \$106,000 over five years – worst case. The Borough Manager divided the number of residences of the Borough into the amount of the loan over five years and concluded at \$15.69 per property owner. The loan is at 2.24% interest. The pool budget is \$10,000 for this year for repair and maintenance. An assessment via a tax millage increase might also be an option. Ms. Arnone stated she will work up a legal notice to place in the newspapers.
6. **Contract with Quad3 Group for Multi Modal Grant work:** Solicitor Haley requests clarification on the contract's cost of engineering supervision of the project. One section of the contract calls for 10% of the total project as the fee for the engineering supervision/inspections to see the project through to completion. Another statement indicates engineering fees at hourly rates for certain type of professional. Solicitor Haley will review the contract thoroughly to see which is the fee. President McLaughlin stated that 10% of the over one million dollar project is going to be more than \$100,000. That's a lot! Is 10% a normal fee? Ms. Arnone responded that for one engineering firm overseeing a whole project through to completion is normal. She continued by reminding Council that the engineering work is not covered with grant money. The money must come from the Borough. It is the general consensus of Council to table this item until the contract is completely reviewed by Solicitor Haley.

7. **Resolution 2016-3 – Designation of signer for PennDOT Sweeping Contract:** President McLaughlin confirmed with Borough Manager, Ms. Arnone that every year Forty Fort is reimbursed for sweeping the streets. Motion made by Mr. Kamus and seconded by Ms. Troy to adopt Resolution 2016-3 and designate the Borough Manager, Bonnie Arnone and the President of Council, Jeff McLaughlin for the PennDOT Sweeping Contract signage. There were no questions. All were in favor. Motion passed.

## NEW BUSINESS & OPEN DISCUSSION

1. **DPW Help Wanted Ad:** Ms. Arnone clarified the job description title, per Solicitor Haley, to more closely relate to the duties of the position. It was first advertised as 'Foreman', then as Supervisor. The new ad would read as 'Director of DPW', with five years' experience in road construction, etc. We have received two applications, thus far. Each ad costs \$1,000 to run. We need to be sure we're going to run this ad before we request the papers for copy. The ad goes many places from one newspaper, ie. Monster. It was pointed out that the prior ads were placed in a hasty manner. It will get a lot of exposure. Mr. Kamus informed Council that he might be applying for this position. He revealed that his family would like him to sell his own business and become part of the Borough team. Mr. Kamus noted that he is concerned with all that he sees within the Borough that needs attention. Mr. Tuzinski commented that the Borough infrastructure needs to strengthen. Ms. Troy commented that Mr. Kamus could save the Borough a lot of money. Mr. Michaels stated that he would like to see Forty Fort complete more projects "in house", which would save the Borough money and Forty Fort would already know what it would be getting. Ms. Arnone noted that the Director of DPW should be attending Council meetings. Mr. Kamus wanted Council to understand that should he be chosen for the position, there should be money available in the budget for DPW to spend on these projects for the Borough. Mr. Tuzinski that Forty Fort is in a sharing program with Kingston to use equipment for road maintenance. For instance, there is a hot box (red trailer) to share, we share the sweeper. Mr. Tuzinski drove by and noticed Kingston workers using the tamper for road work today. Ms. Arnone stated that the Liquid Fuels Fund can be used for allowed expenses, if the Liquid Fuels is involved in a project. President McLaughlin would like to see more projects be done by Forty Fort's own employees and become known as having a great infrastructure to accomplish these projects going forward. Residents would be thrilled to know that Borough employees are dedicated to bettering the appearance of Forty Fort and knowing that they are getting the largest bang for their tax dollars. With someone of excellent experience and a thorough knowledge of construction at the helm, the Department of Public Works can be utilized to its fullest potential. Mr. Kamus expressed his gratitude to Council for allowing him to present his vision of the future for the Borough with his assistance with projects. Ms. Troy suggested that Council hold back on placing the latest ad version for the DPW Director position and to wait a little longer. Final decision of Council for this topic was to not place an ad for this position in the newspaper at this point in time.
2. **Vacancies on Civil Service Commission:** Ms. Arnone reported that there is still one more vacancy on the Civil Service Commission. Two Alternates resigned. Tonight Council appointed Scott Serafin as an Alternate, leaving one vacancy remaining. Mr. Tuzinski is going to ask someone
3. **Vacancies on the Planning Commission:** Ms. Arnone noted that she could not get in touch with Frank Catena or Joe Chalke by phone when the webinar for the Planning Commission was being scheduled. Ms. Arnone follow up by sending a letter to each, asking them to respond to attend the webinar. Mr. Catena and Mr. Chalke, once again, did not respond. The Planning Commission meets on an as needed basis. Word will be spread to see if another member for the Planning Commission can be obtained.

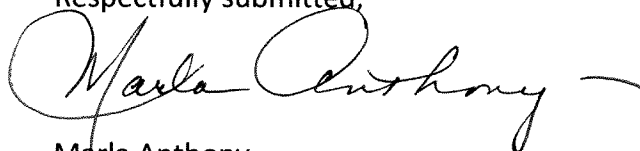
4. **Formation of a Stormwater Authority:** President McLaughlin announced that he and Solicitor Haley have been exchanging emails about the formation and function of a Stormwater Authority in the Borough. President McLaughlin pointed out that the Borough has issues with stormwater drainage like all other towns and Boroughs across the country. Some Authorities set up an account to be used only for this purpose. Some Authorities use a portion of the sewer fees collected, without raising the current fees, to repair the stormwater infrastructure. Solicitor Haley stated that there has not been any testing in the Borough for forming a Stormwater Committee. There are different definitions for the spectrum of responsibilities associated with the duties of the Committee. There is a set of legal definitions – the DEP and the FED. There is set of practical definitions – increased millage and the user fee (as in the levee fee). Forty Fort operates its own Sewer Authority. Most towns don't. Mr. Haley does not recommend Forty Fort having its own Stormwater Authority. Mr. Tuzinski asked if Forty Fort should amend the present Sewer Maintenance Ordinance. Solicitor Haley replied 'no'. President McLaughlin stated that the sewer maintenance fee is portioned by the amount of real estate a resident owns. The stormwater maintenance fee is portioned by the level of permeability of the real estate a resident owns. Mayor Tuzinski noted that maintaining the grates would alleviate the strain on the sanitary system from stormwater. Would that justify using the money to maintain the grates and storm drains? President McLaughlin replied 'no'. The sewer lines are for the most part separate. President McLaughlin stated that Paul Grella of the DEP indicated that DEP mandates are getting bigger. Mr. Grella pledged his support to assist the Borough. President McLaughlin queried if this is something Council is interested in pursuing. This would be a grant opportunity. It would be necessary to pull resources together. Ms. Arnone stated that she has spoken with Marty Moucha who knows people willing to help us with parameters for stormwater spending and calculating fees. Mr. Butchko asked if this would mean money allocated to authorize people for spending on stormwater problems. President McLaughlin answered 'no'. The authority is like Council. The whole theory is to make sure all the water runoff going into the river is clean – such as, using silt bags on the pipes, in basins. More research needs to be conducted for Council to render a decision.

**Borough Manager, Ms. Arnone reminded all that the Work Session will be held on Monday, May 16, 2016 and will begin with a visit at 6:00 PM at the Kingston Fire House prior to returning to the Borough Building.**

**EXECUTIVE SESSION:** Began 10:00 PM.; ended 10:20 PM

**MOTION TO ADJOURN:** Motion to adjourn by Mr. Butchko. Motion seconded by Mr. Kamus.

Respectfully submitted,



Marla Anthony  
Borough Secretary/Treasurer