

FORTY FORT BOROUGH
SPECIAL MEETING OF COUNCIL
NOVEMBER 26, 2012

A special meeting of council for general purposes was held on Monday, November 26, 2012 at the Forty Fort Borough Building, 1271 Wyoming Ave., with President Joseph Chacke, presiding.

Council members present were Dorothy Craig, Karen Martinelli, Mr. Michaels, Mrs. Mascelli & Joseph Chacke. Absent were Charles Rick Kamus & Robert Craig.

Also present were Mayor Boyd Hoats, Manager Barbara Fairchild & Secretary Bonnie Arnone. Mayor Hoats opened the meeting with the Pledge of Allegiance to the Flag at 12:00 noon.

GENERAL BUSINESS:

Bonnie Arnone reported that a new flag pole had been placed on River at Fort St. near the monument at a cost of \$450.00 by Jim's Flags.

Due to the fact that the gentlemen offered the part time public works dept. position rejected the offer, this position will once again be advertised with interviews to follow.

Council & Mayor Hoats discussed who would be conducting the part time police interviews. Council instructed Barbara to contact local police chiefs to see if one would be available to help with the interviews.

Motion by Ms. Martinelli to hire an administrative part time chief of police. Second by Mrs. Craig.

On the question: This would be an administrative position only and the individual would not be allowed to work anywhere else.

Roll call vote:

YES: Ms. Martinelli, Mrs. Craig & Mr. Chacke

NO: Mrs. Mascelli & Mr. Michaels

Motion carried 3-2 vote.

Regarding the raising of the Business Privilege Tax, council discussed the fact that collections efforts need to be raised for this tax along with all other taxes. Barbara will solicit quotes from 3rd party collection agencies for their collection of the BP tax.

Motion by Mr. Michaels to eliminate the separate billing for recycling and include the equivalent amount as a millage increase in the property owner's municipal tax billing. Second by Mrs. Craig. All council present was in favor of this motion. Motion carried.

Jeff McLaughlin, 25 Yates St., Forty Fort, who is also the borough's representative to the WVSA, stated that he asked James Tomaine, the Exec. Director, about the \$25,000.00 reimbursement from WVSA towards sewer projects in the borough. They will accept an invoice from the borough in this

amount. He also offered his assistance by reviewing the reports from Roto Rooter on the sewer project from Quad 3 Group.

Motion by Ms. Martinelli to move our health insurance coverage's to Stahl & Co. which will produce anywhere from \$30,000.00 to \$35,000.00 savings to the borough each year. There will be no changes in coverage's for the employees and it will eliminate the necessity of the borough administration issued Health Reimbursements to employees. This motion is provided that there is no conflict with contracts in place within the employee unions. Second by Mrs. Craig.

All council present was in favor of this motion.

Motion carried.

Ms. Fairchild reported to council that at one time there was a Safety Committee in the Borough which dissolved. If the borough were to put that committee in place once again, there could be a savings of approx. \$5,000.00 to our Workers Compensation insurance premium. A committee must include 2 members of council and one employee from each department and a meeting must be held monthly with minutes taken and an assessment once a year. Council will appoint this committee at the next meeting.

Motion by Mrs. Craig to proceed with the USDA application which will allow the borough to take a low interest loan for the necessary sewer repairs to the borough. Second by Mr. Michaels.

On the question: The payment of this loan will be made with sewer fees which will sufficiently cover the payments.

All council present was in favor of this motion.

Motion carried.

The RFP's for the borough liability insurances are due by December 3, 2012 which will enable council to review and properly budget for these expenses.

Barbara explained to council the procedure necessary to obtain RFP's for the borough pension plan administrators. A committee consisting of 3 members of council and one employee from each department must be formed. Mr. Chacke, Mrs. Craig & Mr. Michaels will be on the committee from council. Joe Scott, of the PSAB, will hold a meeting at the borough on Tuesday, November 27, 2012 at 10:00 AM to aid in the process.

Council instructed Barbara to solicit quotes for a loan to pay the pension obligation for this year which is approximately \$170,000.00. Discussion took place as to the need to properly budget for these expenses in upcoming years.

Motion by Mr. Michaels to purchase Visual Alert 2 program with system upgrades and training of two police officers. Second by Mrs. Craig.

All council present was in favor of this motion.

Motion carried.

Council adjourned to Executive Session to discuss personnel matters.

Council returned from Executive Session at 2:35 PM. A brief discussion was held regarding the combination of accounts where Real Estate Tax Millage is received into the General Fund.

Motion to adjourn was made by Mrs. Craig at 2:40 PM with a second by Mr. Michaels. The next meeting will be held on Monday, December 3, 2012 at 6:30 PM.

Respectfully Submitted,

Bonnie Arnone
Secretary

