

Forty Fort Civil Service Commission Minutes, January 19, 2017 @ Forty Fort Borough Building

Meeting called to order at 5pm by the Chair.

Pledge of Allegiance.

Roll Call. Present – Chairman Rob Swaback, Vice Chair Sara Michaels, Secretary Kathy Washko, Member Scott Serafin, Clerk Tony Smith, Solicitor Lars Anderson. Absent – Member Dave Sieminski. One Vacancy.

Quorum was present.

Clerk noted that today's meeting was advertised in the Citizen's Voice on 12/28/2016.

Motion by Chair to accept the minutes of last two meetings, second by Vice Chair, unanimous consent.

OLD BUSINESS:

Clerk noted that all 2017 meeting dates have been advertised.

Clerk noted that Member Lynch's resignation was accepted by Council; we now have a vacancy for an Alternate.

Clerk noted that, per the request of the Commission, the remaining balance of the 2016 budget was allocated to the cost of advertising the 2017 meeting dates and as a retainer for the new Commission solicitor. The Commission ending the year with a budget balance of \$0.00. Clerk noted that the expenditures were all made prior to the end of the year, as a question was asked if any of the expenses were paid after the start of the new year (they were not, as previously arranged with the Borough Manager).

Oath of office for member Dave Sieminski is ready for signature.

Clerk is working on the annual report to council.

2017 Civil Service seminar dates reviewed. Chairman urged members who have not been to one yet, to go. Sept 5th in Bucks County, Sept 6th in Lancaster County, Sept 14th in Butler County, and Sept 28th in Lycoming County.

Clerk still working on: New copy of resolution for Mike Mey. Clerk said he is still working on a letter to request amendments to the Borough Code to ease the restrictions on Civil Service Commission membership and quorum requirement. Clerk noted that the PA Association of Boroughs has provided contact information and recommended procedures for submitting the requests once they're ready.

NEW BUSINESS:

The Commission solicitor updated the Commission on his research into the situation involving the fire department.

Next meeting date is 02/16/2017.

Motion to adjourn by the Chair, second by the Vice Chair, unanimous consent.

Meeting adjourned at 5:55pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Anthony M. Smith', with a stylized, sweeping flourish at the end.

Anthony M. Smith
Clerk, Civil Service Commission

APPROVED by vote of the Commission at the public meeting of 02/16/2017.